



Dilworth PTA Minutes for March 3rd, 2017 Exec Meeting

Principal Report / SLT Report

- We need new SLT members

President Report

- PTA Committee Chair Meeting
 - Minutes approved
- Calendar updates: added CyberSafety Talk 4/18

Secretary Report

- Approved minutes from February Exec and Committee Chair Meetings
- Lost and Found will be put away today; families have until 3/10 to retrieve items

Treasurer Report

- Income and Expense Statement for PTA Operating Account
 - Waiting on expenses for Father/Daughter dance
- Income and Expense Statement for School Funds Account
- Cash Balance Report
- Insurance Policy - extended coverage
 - Board unanimously voted to add Media Liability Coverage to our policy and increase budget line to actual
 - Discussed adding a PTA Media Liability Release to our orientation folders
 - Going forward, the Secretary will maintain the list of parents who sign/don't sign PTA Media Liability Release and submit to VP of Marketing and Comm.

Staff Liaison Report

- Working on 5th Grade gift for Media Center - 8 painted canvases

Financial Secretary Report

President-Elect Report

- Nominating Update
 - 15 committees still need an additional chair, but in good place moving forward
 - Next year's board has been nominated, will be voted in April General PTA mtg
- Executive Board Reassignment
 - Discussed maintaining same amount of board members and redistributing committees more equitably

Past President

- 5th Grade Charleston trip is planned; waiting on final numbers of payments
 - Payments due 3/22

VP of Fundraising Report

- Tip the Scales Final Report
 - Discussed how to encourage TTS participation
 - \$95,403 donated this year
 - 52% participation
 - Hand-wrote notes to \$750+ families
- SPARK
 - Torey is "chairing" SPARK until we have committed chairs

VP of Office and Staff Support Report

- School Beautification: last weekend went well
- Outreach: budget \$2500, spent \$427; Briarwood Staff Appreciation week coming up
- Music Support: poster contest started for Cinderella on 3/1; mystery players start 3/17
- Bike Safety Week: March 13-17, bookmarks as giveaway
- Cyber Safety Talk: 4th-5th grade invited, parents allowed; held in gym, 4/18

VP of Parent and Student Support

- 5th Grade Field Trip: see Past President report
- Parent Party: last-minute pushes were helpful in increasing the numbers; 71 parents/44 staff; recommendation to move it up in the calendar to earlier in February
- Father/Daughter Dance: most successful father-daughter dance to-date
- Spring Arts Showcase: 3 committee chairs; signup genius going out in March
- Green Team Ideas for Earth Day: recycled hat fashion show; k-2 curriculum & 3-5 curriculum during that week
- Service Learning: great report at CommChair mtg that outlined each grade
- Career Day: 68 volunteer/speakers; very successful
 - o Chase Blackburn, coach for Panthers will speak at Briarwood
 - o Our 5th graders will visit for the speech
 - Question about including CMS Marketing/news media

VP of Marketing and Communications

- Yearbook: pages are built; 342 orders
- Beginners Day: no update
- Summer Newsletter
 - o Discussed outlining TTS/SPARK in summer newsletter so that parents understand the difference between and importance of each