



Dilworth PTA Exec Meeting – Minutes for Friday, May 12, 2017

Principal Report

- No report

President Report

- SLT Update
 - Staying neutral in CMS Proposal
 - Our community is fracturing because parents represent all different ages, different neighborhoods, different goals. CMS Board hasn't given us feedback on any of our proposals, so parents continue to pursue multiple paths and fracture further.
- Adopted new by-laws; secretary to ensure they are uploaded to website
- Important Upcoming Dates:
 - May 17: Committee Chair Transition Meeting, 8-10am at Jenn Loeffler's house
 - May 19: Volunteer Appreciation Breakfast, 7:30am
 - May 24: SPARK contracts due

Secretary Report

- Approved minutes from April Exec Meeting
- Lost and Found: all items will be in the atrium May 22-26, then donated
- MemberHub update: new software program being used by NCPTA for membership tracking

President Elect

- 2017-2018 Committee Chair recruitment
 - 6 positions have vacated due to CMS Proposal
 - Yearbook, TTS, Corporate Rebates, Music, Art, PE
- Will determine next year's Committee Chair Meetings with Ms. Hall soon so that Chairs can set their calendars in hopes for higher meeting participation

Treasurer Report

- Income and Expense Statement for PTA Operating Account
 - Proposed giving committees budget worksheets to balance for 2017-2018
 - VPs to send list of committees who need worksheet template to Treasurer
 - VPs need to ask committees to send in receipts by last day of school
 - Reminder that school expenses should not be on receipts with personal items
 - June 30th is end of school fiscal year
- Income and Expense Statement for School Funds Account
- Income and Expense Statement for Briarwood Funds Account
- Cash Balance Report

VP of Fundraising Report

- SPARK
 - Will draft letter to send to families prior to 5/17 explaining how much SPARK money is spent annually on field trips
 - Contracts went out 5/10, due 5/24
- Corporate Rebates
 - Links were down this year; discussed ways to increase for new year

VP of Marketing & Communications

- Beginners Day
 - 84 children attended; went very well
- Yearbook

- Delivery next week
- SpiritWear
 - Good sales during Beginner's Day
 - Wondering what to do with surplus

VP of Parent and Student Support

- Family Game Night - will not take place this year
- Report on 5th Grade Charleston trip
 - Hotel complimented grade on behavior
 - Mann Travel did an excellent job planning the trip

VP of Staff Support Report

- Briarwood update
 - Staff Appreciation went well
- Staff Appreciation Budget
 - anticipated to be over budget
 - motion to increase their budget by \$1400
- Year End Teacher Luncheon, 6/12
 - need to work within new budget, no more
- Field Day
 - no fees for fields
 - 80% filled for volunteers; well-planned

New Business

- No new business

Upcoming Dates

May 24 SPARK Contracts due TODAY

May 29 Memorial Day Holiday

June 2 PTA Exec Meeting, 9:00AM

June 2 Talent Show, 1:00pm

June 5 Field Day for grades K-2

June 6 Field Day for grades 3-5

June 8 3rd and 4th Grade Awards, 8:30 and 9:30am

June 9 Fourth Quarter Ends

June 9 5th Grade Promotion Ceremony, 9:00am

June 9 Students' Last Day

June 12 Teacher Luncheon

June 14 Teachers' Last Day